

BPOINT – A METHOD TO PAY FOR SCHOOL INVOICES



Education Queensland has introduced an additional method of paying for school invoices (eg: Camps, Excursions, Incursions etc).

This method is called BPOINT and is Education Queensland's preferred method of payment.

BPOINT accepts MasterCard & VISA Credit Cards.

BPOINT is a secure card payment collection portal provided by the Commonwealth Bank. BPOINT will provide parents with a method of paying school invoices securely from any Computer or Smart Phone.

In order to pay an invoice via BPOINT you will require the following information:

- Customer Reference Number (CRN)
- Invoice Number
- Student Name
- Amount of Payment

This information must be entered correctly to ensure the payment is credited to the correct student. Any payments made with incorrect details may result in your child not being able to attend the activity.

This information will come to you on an invoice via your email. **Please ensure your email address recorded at school is current.** Parents will also receive a note with details of the excursion / activity along with a permission slip.

Payments made via BPOINT can take up to 2 days to appear in the schools accounting system. Please keep this and final payment dates in mind when paying invoices.

Parents are still able to use other methods of payment (cash, cheque & EFTPOS - amounts \$10.00 and over), via the payment window, if they wish. Payment window is open Thursday and Friday 8.10am to 9.15am.

BPOINT is NOT an option for late payments. Payment using BPOINT can only be accepted up until the date listed as the final payment date on your invoice & excursion / activity note. Any payment received after the final payment date will be refunded or placed as a credit on your child's account.

BPOINT **cannot** be used to pay for P&C activities such as raffles, fun runs, chocolate drives etc. These payments require cash or cheque and are forwarded to the P&C.

Access to BPOINT is available via the link at the bottom of the invoice you have received via email or you can access the link on the payments page of the schools website: www.kurwongbahss.eq.edu.au

Please be aware that any unpaid invoices will require an Adjustment Note (credit) to be processed to remove the invoice from your child's account. This Adjustment Note will also be emailed to you. No action is required by you in relation to an Adjustment Note. It is purely to remove the unpaid invoice. Please do not confuse this with an invoice.

Please turn over for instructions which will assist you to use this payment method.



PARENTS

1. Online System | Pay School Invoices

- Pay School Invoices (SRS; Text Book Fees; Camps; etc.)
- Access via **ANY** Computer or Smart Phone

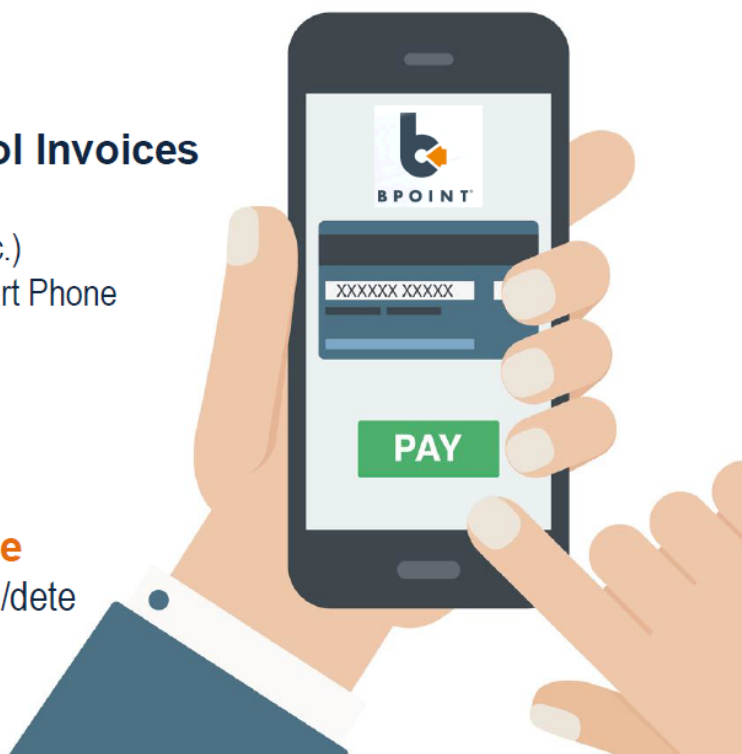
2. Payments Accepted:

MasterCard | VISA

3. Secure Payment Method

Easy to Use Interface

www.bpoint.com.au/payments/dete



BPOINT
Receivables Solution

Supported by the
Commonwealth Bank

Make a BPOINT Payment

Bill Code: 1002534 (Department of Education T)

CRN:

Invoice Number:

Student Name:

Amount (AUD):

Select your payment option:

TAX INVOICE

INVOICE NUMBER: 00000
INVOICE DATE: 7-Nov-2014
INVOICE REF.: 0000
DESTOR ID: 000000
ORDER NUMBER: 000000

David Bond
74 SUNSHINE AVENUE
MORNINGTON QLD 4394

Ryan Bond EQ Id: 00000000000000000000

Page 1 / 1

Item Description	Quantity	Item Price	Inv. Amount
Camp	1.00	260.00	260.00
GRAND TOTAL:			260.00

INVOICE TOTAL: 260.00

Full payment of Student Resource Scheme fees are required to participate in this program

ALL 4 fields MUST be filled in!

Online Card Payment

CRN: 0000000000

Invoice No. 00000

This invoice can be paid by card via BPOINT
<http://www.bpoint.com.au/payments/dete>

PAYMENT METHODS

Online Card Payment

CRN: 0000000000

Invoice No. 00000

This invoice can be paid by card via BPOINT
<http://www.bpoint.com.au/payments/dete>

Telephone & Internet Banking - BPAY

Bill Code: 000000
Ref: 00000000000000

Contact your bank or financial institution to make this payment from your cheque, savings, debit, credit card or transaction account. More info: www.bpay.com.au

Payment Methods:

- In Person at
- Cheque payable to "BPOINT"
- Direct Debit - A Direct Debit Request form is available from the school office for processing by the school
- Centrepay Deduction - Payment by Centrepay deduction can be arranged through the school's office
- Via EFTPOS, Cash or Money Order

CRN: Customer Reference Number